

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES, ALTA LOMA SCHOOL DISTRICT, COUNTY OF SAN BERNARDINO–WEDNESDAY, AUGUST 2, 2023**

**OPEN SESSION, CALL TO ORDER AND ROLL CALL**

The regular meeting was called to order by Board President Brad Buller at 6:01 PM. Present were members Buller, Chung, Davies, Hurley, and Martinez. Absent none.

**PLEDGE OF ALLEGIANCE**

Director of Student Services, Cara Cerecerez led the flag salute.

**PUBLIC COMMENT ANNOUNCEMENT**

Mr. Buller read aloud the Public Comment Announcement.

**ADOPTION OF AGENDA**

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to adopt the agenda of the meeting as presented.

**APPROVAL OF MINUTES**

Moved by Dr. Hurley, seconded by Mr. Chung, and carried unanimously to approve the minutes of June 07, 2023, as presented.

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the minutes of June 14, 2023, as presented.

**RECOGNITIONS AND PRESENTATIONS**

Director of Student Services, Cara Cerecerez and Director of Special Education, Lisabeth Piña shared the highlights of Alta Loma School District's Summer Programs.

**WRITTEN COMMUNICATIONS**

Letter from the San Bernardino County Superintendent of Schools determining the Alta Loma School District's 2023-24 LCAP meets all four required LCAP criteria for approval.

**PUBLIC COMMENT**

Community member David Palmer addressed his thoughts and concerns with the Board potentially entering into a contract with the San Bernardino County District Advocates for Better Schools (SANDABS).

**PUBLIC HEARING**

None.

**BOARD REPORTS**

Board member Malinda Hurley... attended the National Schools to Watch Conference in Washington DC; it was an honor to accept two prestigious awards for Alta Loma Junior High and Vineyard Junior High on behalf of the District; attended workshops pertaining to MTSS, PBIS, and learned a few new activities to spread kindness in and out of the classroom to create a positive, safe and inclusive school environment; enjoyed bonding with Dr. Smith, Mr. Carter, President Buller and Vice President Davies; the highlight for Member Hurley was listening to and meeting Erin Gruewell who inspired the movie "The Freedom Writers"; attended the National Education Association Representative Assembly as an elected California State Delegate; Member Hurley joined about 9,000 State Delegates and local delegates from across the nation; the NEA RA Delegates adopted, amended, referred, withdrew, ruled out of order, consolidated, or defeated, 94 new business items, 26 Legislative Amendments, 1 Bylaw

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

August 2, 2023

Page 2

Amendment, 1 new Resolution, 9 Resolutions, and 4 Standing Rule Amendments, there was significant work conducted and completed in 4 days; visited ALSD students during our EXPLORE Program's summer session; students were enjoying themselves on their field trip to Bowlero; it was a great turnout with 140 students in attendance, what made Member Hurley feel good was knowing that all students were able to attend, including our free and reduced lunch students; enjoyed spending time with our ALSD Leadership team at the luncheon provided by our ALSD Council PTA; differentiation in the classroom was one of the strategies discussed to help our teachers support our students in mastering the state standards this coming year; spent 5 days learning about Economic Justice at the California Teachers Association Summer Institute held at UCLA; keynote speaker was Senator Lola Smallwood-Cuevas of District 28, she was inspiring with the legislation she has moved and secured; Member Hurley thanked the anonymous donor for the \$2,000 donation to ALSD and thanked Deer Canyon's PTA for their donation of \$20,000 and Japer PTA's donation of \$4,708.00 to enhance our instructional programs; Member Hurley knows fundraising is hard and it is appreciated by ALSD; attended Convocation at Vineyard Junior High today, what a great kick off for the school year.

Board member Eric Chung ... today was Member Chung's first Convocation event, thanked Dr. Smith and her team for putting together an amazing program; it's impressive to see how many members of our community have been a part of this District for so many years; it was nice to honor our members from 10 years of service all the way up to Ms. Oerly with 44 years of service, it's humbling; wished all the principals and especially the new ones, Kristin Bowyer, Jenny Vetere and Joylynn Peralta, the best of luck for this new school year, welcomed Dr. Pierce, Kristy Johnson and all the new members of the District; Member Chung looks forward to getting out there and walking more campuses.

Board member Jessica Martinez ... attended the summer EXPLORE program with fellow Board Member Buller, watched students participate in theater, life skills and photographer; thanked Director of Student Services, Cara Cerecerez for giving them the tour of the program; it's neat to see the enrichment that is provided to the students; enjoyed Convocation this morning and appreciated Dr. Smith and Board President Buller's inspiring words; congratulated Principal Quanstrom on Jasper's 9% ELA and 11% Math growth, Member Martinez hopes that we can continue down the road of seeing our scores improve for all of our students; Member Martinez expressed her gratitude to members of our community for being so involved in what is happening in our community and expressed gratitude to County Board Member Rita Loof for her correspondence; shared an article with the Board that she feels gives great information from CSBA's July Newsletter titled "The Board's Ongoing Role in Local Control and Accountability Plan", it breaks down the Board's role in the yearlong process in creating the LCAP.

Board Member Rebecca Davies . . . the National Schools to Watch Conference and Awards was a highlight for Member Davies, being a Board Member; so thankful and grateful for all the work that went into receiving that award; great to be there with Principal Andrew Carter and Superintendent Dr. Smith; Convocation this morning was a really fun and uplifting way to start the school year.

Board member Brad Buller ... kudos to the two junior high teams that were recognized not only at the State level, but also the National level; thanked everyone for their comments on Convocation and thought Superintendent Smith did a wonderful job pulling everything together and thanked Executive Cabinet for emceeding the event and for their leadership.

### SUPERINTENDENT AND STAFF REPORTS

Superintendent Smith was very humbled with the years of service of our employees, our District has many employees well into the 30-year mark and that is a testament to how special our District is. Something new this year was brining Schools First Forward, Dr. Smith would be remised to not mention the partnership they have already created with us, purchasing our Management professional reading books for the Leadership Team and helping with the breakfast at Convocation this morning. Dr. Smith was in awe of the number of new hires in the Classified and Certificated ranks, there are 36 Certificated new hires this year.

Dr. Smith shared that Back to School Nights are coming up and she welcomed to the dais, Dr. Christina Pierce, Assistant Superintendent of Educational Services. Dr. Smith reported that no complaints were received during the Williams Quarterly Reporting period of April 1, 2023 – June 30, 2023.

Assistant Superintendent Dr. Christina Pierce appreciates the Board, community, and staff for really investing in her and trusting her for this new position. Dr. Pierce is looking forward to meeting families, students and teachers at their sites and attending Back to School Nights.

Associate Superintendent Eric Hart shared with the Board that the State passed their budget, it was pretty close to what we thought in May, with just a couple of minor shifts. Good news is that the budget didn't change much, but the challenge is still in October when tax collections are happening. Overall, there is not a thought that schools will suffer any cuts, they are the big winners in the budget this year, maintaining most of the ongoing funding that is needed.

Some good news is that the District is on track and on time with providing transportation for our general education students and the crossing guards will be ready Monday, for the first day of school. The District is excited to be able to bring back this safety measure as an additional layer back to our schools.

### CONSENT CALENDAR

Moved by Ms. Martinez, seconded by Mrs. Davies, and carried unanimously to pull items M. 1.2, M. 3, and M. 10.1 for separate votes and adopt the following Consent Calendar items:

#### Vendor Agreements

Approved agreements with the following vendors, and authorized Sherry Smith and/or applicable administrators to sign all related documents:

1) A-Source Security Services; 2) Alta Loma Dance Academy; 3) Athena Purple Bee, LLC; 4) Boost Collaborative; 5) Bowlero; 6) Certified Transportation Services, Inc.; 7) Chess Masters; 8) GO Architects, Inc.; 9) Jenjo Ink; 10) JFK Transportation Co., Inc., 11) John R. Byerly, Inc.; 12) Leighton Consulting, Inc., 13) Magnolia Environmental, LLC; 14) Mango Math; 15) Marc Little; 16) Maxim Healthcare Staffing Services; 17) Paper Education America Inc.; 18) Paradigm; 19) PBK Architects; 20) Riley's Farm; 22) Starks Enterprises Transportation Services, Inc.; 23) Teen Truth; 24) Tilden-Coil Constructors, Inc.; 25) Tri Valley Inspections, Inc.

A discussion was held on item M. 1.21.

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried with the following vote to approve the routine agreement with San Bernardino County Superintendent of Schools (SANDABS).

AYES: 4 (Buller, Chung, Davies, Hurley)

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 2, 2023**

**Page 4**

NOES: 1 (Martinez)

ABSENT: 0

ABSTAIN: 0

Board Payment Report

Approved the Board Payment Report, as presented.

Donations

Accepted with appreciation the following donations:

1. Donation of \$2,000 from an anonymous donor to the Alta Loma School District's Student Fundraiser Account to be used to enhance the instructional program.
2. Donation of \$20,000 from Deer Canyon to PTA Deer Canyon Elementary School's Student Fundraiser Account to be used to enhance the instructional program.
3. Donation of \$4,708.35 from Jasper PTA to Jasper Elementary School's Student Fundraiser Account to be used to enhance the instructional program.

Agreement with University of La Verne

Approved the agreement with University of La Verne for the assignment of Marriage and Family Therapy Trainees and authorize Superintendent Sherry Smith and/or Assistant Superintendent Donna Carlson to sign all related documents.

Agreement with California State University

Approved the agreement with California State University, San Bernardino for the assignment of student teachers and authorize Superintendent Sherry Smith and/or Assistant Superintendent Donna Carlson to sign all related document

Teacher Assignments

Approved the following teacher assignments for the 2023-24 school year per Education Code §44258.3, 44256(b) and 4428.7 (c,d):

Andy Bailey – Yearbook, Vineyard Junior High (1 section)

Teacher Assignments

Approved the following teacher assignments for the 2023-24 school year per Education Code §44258.2:

Andy Bailey – Mathematics, Vineyard Junior High (4 sections)

Teacher Assignments

Approved the following teacher assignments for the 2023-24 school year per Education Code §44256 (b):

Cynthia Baker – Science, Alta Loma Junior High (5 sections)

Pam Roberts – Language Arts, Vineyard Junior High (4 sections)

County Form No. 4

Approve amendments to Administrative Regulation Exhibit 3300-E, Authorized Signatures, as presented. Submit signed copies of the following forms to San Bernardino County District Financial Services:

- 2) County Form No. 4 ~ Board Delegation – Termination Thereof (Christopher Deegan)

Update Bank Signers

Approved the request to update signers on the District accounts at Chaffey Federal Credit Union. This action would add Christina Pierce, Assistant Superintendent to the authorized signers list to sign all related documents for the Alta Loma School District.

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

August 2, 2023

Page 5

### Update Bank Signers

Approved the change of banks for Alta Loma Junior High School's organized student body account from Chaffey Federal Credit Union to US Bank.

### Update Bank Signers

Approved the request to update signers on the Alta Loma Elementary School District, Victoria Groves School Student Fund. This action would add Sheryl Collins, Assistant Principal, as a signer, Joylynn Peralta as the Person of Authority and remove the authorization of Kristy Johnson, previous Principal, on all related documents for Victoria Groves Elementary School.

### Update Bank Signers

Approved the request to update signers on the Vineyard Junior High School checking account. This action would add Jenny Vetere, Principal and Brittany Brehm, Assistant Principal, as a signer and remove the authorization of Sandra Rose, previous Principal, and Maureen Vass, previous Assistant Principal on all related documents for Vineyard Junior High School.

### Job Description

A second reading was held to adopt Job Description for School Counselor.

### Item M. 3 Routine Personnel Items

Moved by Mrs. Davies, seconded by Dr. Hurley and carried with the following vote to approve employment, terminations, resignations, leaves and temporary assignments, as presented.

AYES: 4 (Buller, Chung, Davies, Hurley)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 1 (Martinez)

### Item M. 10.1 County Form No. 2

Moved by Mr. Chung seconded by Dr. Hurley and carried with the following vote to approve amendments to Administrative Regulation Exhibit 3300-E, Authorized Signatures, as presented. Submit signed copies of the following forms to San Bernardino County District Financial Services:

- 1) County Form No. 2 ~ Board Delegation – Authorized Agent Status (add Dr. Christina Pierce)

AYES: 4 (Buller, Chung, Davies, Hurley)  
NOES: 1 (Martinez)  
ABSENT: 0  
ABSTAIN: 0

## CURRICULUM AND INSTRUCTION

### 2022-23 School Plans for Student Achievement

Moved by Mr. Chung, seconded by Dr. Hurley, and carried unanimously to approve the amended 2022-23 School Plans for Student Achievement.

## BUSINESS AND FINANCIAL PROCEDURES

### Pupil Transportation Services

Moved by Mr. Chung, seconded by Ms. Martinez, and carried unanimously to approve the Pupil Transportation Services Contract with Visser Bus Services for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Service Agreement Contract

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried unanimously to approve the Agreement for Demographics Analysis of Site Boundaries and Enrollment with Davis Demographics MGT, LLC for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Polling Services

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried unanimously to approve the Contract for Polling Services with True north Research, Inc. for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Executive Coaching

Moved by Ms. Martinez, seconded by Dr. Hurley and carried unanimously to approve the agreement with IlluminatED Collective, LLC for the 2023-24 school year and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Liminex, Inc. dba GoGuardian

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to authorize the purchase Liminex, Inc. dba GoGuardian the GoGuardian Teacher with Video Conferencing Classroom Management Software and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

### Grant Authority

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to grant authority to the Associate Superintendent of Administrative Services to approve certain modifications, Change Orders, or Immediate Change Directives (subject to the limits of the delegation of authority provided by the Board) for the Alta Loma Elementary School HVAC and Lighting Upgrades Project and authorize Superintendent Sherry Smith and/or Associate Superintendent Eric Hart to sign all related documents.

## HUMAN RESOURCES

### Declaration of Need

Moved by Dr. Hurley, seconded by Mr. Chung and carried unanimously to approve the Declaration of Need for Fully Qualified Educators, and authorize Superintendent Sherry Smith to sign all related documents.

Management Salary Schedule

Moved by Mr. Chung, seconded by Dr. Hurley and carried unanimously to approve the revised Management Salary Schedule to reflect the new salary amounts for the four Classified Directors, as presented.

BOARD INFORMATION/DISCUSSION

Board Bylaw

A first reading was held to amend Board Bylaw.  
BB 9322 – Agenda/Meeting Materials

Board Policies

A first reading was held to amend Board Policies related to Instruction, Personnel and Students.

BP 4112.2 – Certification  
BP 4140/4240/4340 – Bargaining Units  
BP 4151/4251/4351 – Employee Compensation  
BP 5117 – Interdistrict Attendance  
BP 6174 – Education for English Learners

Job Descriptions

A first reading was held to adopt job description for Account Clerk, Senior to Child Nutrition Purchasing and Account Clerk, Senior and Secretary, Senior.

FUTURE AGENDA ITEMS

The Board would like to have a presentation on counselors.

ANNOUNCEMENTS

The date of the next regular meeting of the Board of Trustees is Wednesday, September 6, 2023, 6:00 PM at the Alta Loma School District Support Center, 9390 Base Line Road.

CLOSED SESSION

The Board adjourned to closed session at 7:13 PM for the purpose of discussing matters expressly authorized by Government Code §3549.1, 54956.9, 54956.9(d), 54957, and 54957.6.

OPEN SESSION/ADJOURNMENT

The Board reconvened to open session and made the following announcement.

Moved by Mrs. Davies, seconded by Dr. Hurley, and carried with the following vote to appoint Erin Mckindley to the position of Facilities Supervisor, District Support Center.

AYES:	5	(Buller, Chung, Davies, Hurley, Martinez)
NOES:	0	
ABSENT:	0	
ABSTAIN:	0	

Moved by Dr. Hurley, seconded by Mrs. Davies, and carried with the following vote to appoint Brianna Thomas, to the position of Child Nutrition Operations Coordinator, District Support Center.

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**August 2, 2023**

**Page 8**

AYES: 5 (Buller, Chung, Davies, Hurley, Martinez)  
NOES: 0  
ABSENT: 0  
ABSTAIN: 0

**ADJOURNMENT**

The Board adjourned the meeting at 8:56 PM.